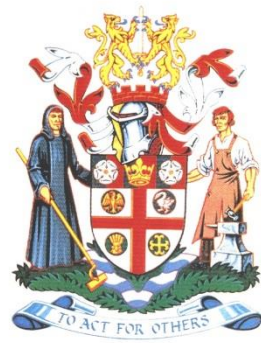


Selby District Council



Forward Plan of Key Decisions 1 January 2020 to 30 April 2020

This Forward Plan gives notice as requested by the Local Authorities (Executive Arrangements (Meetings and Access to Information) (England) Regulations 2012, of key decisions proposed to be made by the Council's Executive over the next four months and which decisions contain confidential or exempt information as defined in the Local Government Act 1972

Contact Information:

Democratic Services
Selby District Council
Civic Centre
Doncaster Road
Selby District Council
YO8 9FT

Email: democraticservices@selby.gov.uk

Tel: 01757 292207

Published on 4 December 2019

Selby District Council Executive

Name	Role	Contact Details
Councillor Mark Crane	Leader of the Council and Lead Member for Leisure, Strategic Matters, External Relations and Partnerships	mcrane@selby.gov.uk
Councillor Richard Musgrave	Deputy Leader of the Council and Lead Member for Place Shaping	rmusgrave@selby.gov.uk
Councillor Cliff Lunn	Lead Member for Finance and Resources	clunn@selby.gov.uk
Councillor Chris Pearson	Lead Member for Housing, Health and Culture	cpearson@selby.gov.uk
Councillor David Buckle	Lead Member for Communities and Economic Development	dbuckle@selby.gov.uk

Selby District Council Leadership Team

Name	Role	Contact Details
Janet Waggott	Chief Executive	01757 292001 / jwaggott@selby.gov.uk
Dave Caulfield	Director of Economic Regeneration and Place	01757 292073 / dcaulfield@selby.gov.uk
Julie Slatter	Director of Corporate Services and Commissioning	01757 292071 / jslatter@selby.gov.uk
Karen Iveson	Chief Finance Officer	01757 292056 / kiveson@selby.gov.uk
Alison Hartley	Solicitor to the Council	01757 292095 / ahartley@selby.gov.uk

Definition of Key Decisions

In accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this document serves as Selby District Council's notification of key decisions and private items. There is a legal requirement for local authorities to publish a notice setting out the key decisions and decisions which may be taken in private 28 clear days before such decisions are taken.

It contains details of decisions for the next four months and is supplemented by the publication of the agenda 5 clear working days before the meeting. It will be updated and published at the end of each month. All items listed on the attached Plan are key decisions and those which are private items are outlined as such.

A Key Decision is any decision which is financially significant for the service or function concerned because it relates to expenditure or savings of more than £150,000 or which will have a significant impact on people who live and work in an area covering two or more district wards.

If you would like further information on any of the items shown in this forward plan please contact the respective officer(s) for each item. Copies of, or extracts from the documents to be submitted to the decision maker may be obtained from the relevant Contact Officer listed in the table below or from Democratic Services, Selby District Council, Civic Centre, Doncaster Road, Selby, YO8 9FT following their publication. Other documents relevant to the matters to be considered may also be submitted to the decision maker and these can be obtained via the same process as mentioned above.

To make your views known on any of the items you may contact the Councillors shown; alternatively you may contact the officer(s) shown and he/she will ensure that a written note of your views is presented to the decision-maker before a decision is taken.

All meetings at which key decisions will be considered are open to the public, unless the subject matter is such that Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 allows the matter to be considered in private. For information about attending meetings or for a copy of the Forward Plan, please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk. A copy is also available at the Council's website, www.selby.gov.uk

In relation to **private meetings**, the reason an item is expected to be covered in private will be identified in accordance with the exempt information categories which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 as amended):

Paragraph	Category/explanation
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person. (Including the authority holding that information)
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

The document sets out the items which are to be covered in private at the below meetings. Any representations as to why the item should not be covered in private should be sent to Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council's response to any such representations.

Important Note

This document sets out the Council's intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the regulations as to urgent decisions.

Likely Date of Decisions	Decision Maker	Title of Decision/Item	Description of Decision	Documents to be submitted to the Decision Maker	Public/Private	Lead Councillor	Lead Officer/Report Author
5 Dec 2019	Executive	Empty Homes Premium	To consider revising the premium charge for empty properties.	Report of the Head of Operational Services	Open	Councillor Cliff Lunn clunn@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
5 Dec 2019	Executive	Introduction of Fixed Penalty Notices for Householders Duty of Care Offences and Fly Tipping Offences	To agree the Fixed Penalty Notice levels to be introduced from April 2020 for flytipping offences.	Report of the Head of Operational Services	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
5 Dec 2019	Executive	Council Tax Reduction Scheme for 2020/21	To agree a scheme for the administration of Council Tax Reduction for 2020/21.	Report of the Head of Operational Services	Open	Councillor Cliff Lunn clunn@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
5 Dec 2019	Executive	Draft Revenue Budget and Capital Programme 2020/21 and Medium Term Financial Plan	To consider the Council's draft Revenue Budget and Capital Programme 2020/21 and Medium Term Financial Plan.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gov.uk
5 Dec 2019	Executive	Housing Revenue Account Business Plan - Final Draft	Following consultation the Housing Revenue Account Business Plan is presented to the Executive for final approval.	Report and the Housing Revenue Account Business Plan and Action Plan	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Julie Slatter jslatter@selby.gov.uk
Dec 2019	Head of Commissioning, Contracts & Procurement	Extension of existing green waste disposal contracts	To confirm a 12 month extension of existing green waste contracts.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
Dec 2019	Head of Commissioning, Contracts & Procurement	Award of contract for energy efficiency programme	Award of contract for energy efficiency programme.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
Dec 2019	Head of Commissioning, Contracts & Procurement	Award of contract for replacement of sewage pumping stations	Award of contract for replacement of sewage pumping stations.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
9 Jan 2020	Executive	Recycling Box take-back Scheme	To approve a scheme for providing a service to recover unwanted recycling boxes after the commencement of the new recycling service in April 2020.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
9 Jan 2020	Executive	Local Plan Issues and	To seek approval to	Issues and Options	Open	Councillor Richard	Caroline Skelly

		Options Document	consult on Local Plan Issues and Options document.	Consultation Document		Musgrave rmusgrave@selby.gov.uk	cskelly@selby.gov.uk
9 Jan 2020	Executive	Approval of Waste and Recycling Policies	Formal adoption of waste and recycling policies to reflect changes in service.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
9 Jan 2020	Executive	HRA Annual Rent Review	To approve the proposal on changes to housing rents.	Report of the Chief Financial Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gov.uk
Jan 2020	Head of Operational Services	Award of contract to supply gas boilers, heating and plumbing equipment and the service and repair of solid fuel central heating systems	To award the contract to supply gas boilers, heating and plumbing equipment and the service and repair of solid fuel central heating systems.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
Jan 2020	Head of Operational Services	Award of contract for the lease of vehicles	To award a lease for the replacement of vehicles for the assets service due to expiry of current vehicle leases.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
Jan 2020	Head of Commissioning, Contracts & Procurement	Award of contract for replacement kitchen, bathroom, CO2 detectors installation and electrical rewiring	To award the contract for replacement kitchen, bathroom, CO2 detectors installation and electrical rewiring.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
6 Feb 2020	Executive	Proposed Revenue Budget and Capital Programme 2020/21 and Medium Term Financial Plan	To consider the Council's proposed Revenue Budget and Capital Programme 2020/21 and Medium Term Financial Plan.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gov.uk
6 Feb 2020	Executive	Treasury Management Strategy	To consider the Council's Treasury Management Strategy.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gov.uk
6 Feb 2020	Executive	Treasury Management Monitoring Report Quarter 3 - 2019/20	To review the Council's borrowing and investment activity (Treasury Management) for Quarter 3 of 2019/20.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gov.uk
6 Feb 2020	Executive	Financial Results and Budget Exceptions Quarter 3 - 2019/20	To consider the Financial Results and Budget Exceptions	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gov.uk

			Report for Quarter 3 - 2019-20.				
Feb 2020	Executive	Variation to the Environmental Services Contract	Contract variation to reflect changes in recycling service and fleet replacement and associated contract pricing reduction.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
Mar 2020	Head of Commissioning, Contracts & Procurement	Award of contract for the lease of Multi Functional Devices	To award the 5 year contract for the lease of multi-functional devices.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk
Mar 2020	Head of Operational Services	Award of contract for legionella monitoring and remedials	Award of one year contract for legionella monitoring and remedials.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
Mar 2020	Head of Operational Services	Extension of existing contract for gas servicing and maintenance	Extension of existing contract for gas servicing and maintenance.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
Mar 2020	Head of Operational Services	Award of contract for electrical testing and remedial works	Award of contract for electrical testing and remedial works.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
Mar 2020	Head of Operational Services	Award of contract for pointing, brickworks and stone repairs	Award of contract for pointing, brickworks and stone repairs.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
Mar 2020	Head of Operational Services	Award of contract for the supply of replacement doors, windows and prepaint repairs	Award of contract for the supply of replacement doors, windows and prepaint repairs.	Report of the Head of Commissioning, Contracts and Procurement	Open	Councillor Chris Pearson cpearson@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
2 Apr 2020	Executive	Transforming Cities Fund Bid	To update on the outcome of the TCF bid to DfT, the management of the delivery phase and (if successful) to accept the funding offer.	Report of the Head of Economic Development and Regeneration	Fully exempt Private as per Paragraph 3 of Schedule 12A of the LGA 1972 - commercially sensitive information	Councillor David Buckle dbuckle@selby.gov.uk	Julian Rudd jrudd@selby.gov.uk